



Open Spaces and City Gardens

Date: MONDAY, 25 NOVEMBER 2013

Time: 3.00pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Alderman Ian Luder (Chairman)
Deputy Alex Deane (Deputy Chairman)
Deputy Robert Howard
Wendy Mead
Barbara Newman
Jeremy Simons
Deputy Michael Welbank
Alderman Gordon Haines (Ex-Officio Member)
Deputy Stanley Ginsburg (Ex-Officio Member)
Virginia Rounding (Ex-Officio Member)

Enquiries: Alistair MacLellan
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John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBER'S DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 7 October 2013.

For Decision
(Pages 1 - 8)

4. **OUTSTANDING ACTIONS**
To receive a list of outstanding actions.

For Information
(Pages 9 - 10)

Part A - Open Spaces

5. **TERMS OF REFERENCE**
Report of the Town Clerk.

For Decision
(Pages 11 - 14)

6. **OPEN SPACES IDENTITY - OUTCOME OF THE MEMBERS' WORKING PARTY AND PRESENTATION OF DESIGNS**
Report of Director of Open Spaces.

For Decision
(Pages 15 - 22)

7. **PUBLIC RELATIONS UPDATE**
Report of the Director of Public Relations.

For Information
(Pages 23 - 30)

8. **OPEN SPACES DEPARTMENTAL SAFEGUARDING POLICY**
Report of the Director of Open Spaces.

For Decision
(Pages 31 - 52)

9. **POLICY ON THE USE AND COLLECTION OF IMAGES OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS**
Report of the Director of Open Spaces.

For Decision
(Pages 53 - 66)

10. **BUSINESS PLAN: QUARTERLY PERFORMANCE UPDATE**
Report of the Director of Open Spaces.

For Information
(Pages 67 - 80)

11. **REVENUE AND CAPITAL BUDGETS 2013-14 AND 2014-15**
A report of the Chamberlain and the Director of Open Spaces.

For Decision
(Pages 81 - 90)

Part C - City Gardens

12. **SUPERINTENDENT'S UPDATE**
The Superintendent of City Gardens & West Ham Park to be heard.

For Information

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **URGENT ITEMS**

Part 2 - Non-Public Agenda

15. **EXCLUSION OF THE PUBLIC**
MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

For Decision

16. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 7 October 2013.

For Decision
(Pages 91 - 92)

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**